International Vaccine Institute

www.ivi.int

Website Privacy Notice

September 2026

Who we are

The International Vaccine Institute (IVI) and its affiliates are committed to protecting your personal information in accordance with the Republic of Korea's Personal Information Protection Act ("PIPA") as IVI's primary legal framework, the European Union's General Data Protection Regulation ("GDPR") where applicable, and other applicable data privacy laws and fair information practices in jurisdictions where IVI operates or where IVI service providers are located.

About this privacy notice

This Privacy Notice ("Notice") describes how IVI collects, uses, and shares personal data through IVI's public websites, including any pages, forms, and features within the "ivi.int" domain. It also sets out IVI's commitment to protecting and respecting your privacy and your data rights.

IVI recognizes that the use and disclosure of personal data have important implications for IVI and for the individuals whose personal data IVI processes. IVI operates across countries that regulate the use of personal data and impose restrictions on cross-border transfers of personal data. To ensure that IVI handles personal data properly and responsibly, IVI has adopted a global approach to privacy compliance.

Who and what does this notice apply to?

This Notice applies to individuals ("you") who interact with IVI through its website(s) and related online services.

What are personal data?

Personal data means any information about you that is personally identifiable, including but not limited to your name, age, address, telephone number, email address, financial details, and any other information from which you can be identified.

In this Notice, the terms 'personal data' and 'personal information' carry the same meaning and are used interchangeably.

In this Notice, we explain:

- The types of personal data IVI collects;
- The purposes for which IVI uses the data;
- With whom IVI shares your personal data;
- How IVI protects your data; and
- Your rights with respect to your personal data and other matters.

Purposes for which we use your data

IVI is required to inform you of the purposes for which it uses your personal data and the legal bases for doing so. Depending on the context, IVI may rely on one or more of the following legal bases: performance of a contract or steps prior to entering into a contract, compliance with a legal obligation, consent where required, and/or IVI's legitimate interests where those interests are not overridden by your rights and interests.

Information we collect

General personal data, such as your name, organization, job title, and country, may be collected when you submit an inquiry, request information, or subscribe to the newsletter.

Contact information, such as your email address, telephone number, or mailing address, may be used to communicate with you, respond to inquiries, provide requested information, and manage newsletter subscriptions.

Usage data: Limited technical data, such as your IP address, browser type, pages visited, and access times, is used to operate, secure, and improve the platform.

Cookies and similar data: Essential cookies are used to operate the website. Non-essential cookies may be used, where permitted or with consent, to remember preferences and analyze usage. Please refer to IVI's Cookie Notice for more information.

Purpose/Activity	Type of Data	Legal Basis
To operate, maintain, secure, and improve our website	Usage data; Cookie data	Legitimate interests and/or consent
To respond to inquiries and provide information or services you request	General data; Contact data	Legitimate interests and/or steps prior to entering into a contract
To manage subscriptions, mailing lists, and communications you sign up for	General data; Contact data	Consent and/or legitimate interests

With whom IVI shares your personal data

IVI does not share your personal data with unauthorized third parties. IVI may share personal data with trusted third-party service providers acting on IVI's behalf as needed to administer the website.

Where IVI uses such service providers, IVI requires appropriate contractual protections so that they process personal data only according to IVI's instructions and implement appropriate security measures in

compliance with applicable data protection laws, including, where applicable, the GDPR and the Republic of Korea's PIPA.

Where required, IVI may also make personal information available to public or judicial authorities, law enforcement personnel, and agencies as required by law, including to meet national security or law enforcement requirements, including those of agencies and courts in the countries where IVI operates. Where permitted by law, IVI may also disclose such information to third parties, including legal counsel, when necessary for the establishment, exercise, or defense of legal claims, to enforce IVI's rights, or to protect IVI's property or the rights, property, or safety of others.

How IVI protects your data

The data IVI collects are stored on secure information technology systems operated by IVI or trusted third-party service providers. IVI implements appropriate technical and organizational measures, including secure access controls and, where appropriate, pseudonymization, to protect personal data against unauthorized access, loss, disclosure, or alteration.

Your rights in respect of your personal data

Depending on your location and applicable law (including the Republic of Korea's PIPA, the EU's GDPR, and other local data protection laws), you may have the following rights regarding your personal data. The availability and specific scope of these rights may vary based on your jurisdiction:

Your rights may include:

- Access your personal data;
- Rectify inaccurate or incomplete personal data;
- Request deletion of your personal data;
- Restrict the processing of your personal data;
- Object to the processing of your personal data;
- Receive a copy of your personal data in a portable format;
- Withdraw your consent at any time, where applicable; and
- Not be subject to certain automated decision-making.

Exercising your rights:

You may exercise any of your rights at any time by contacting us at privacy@ivi.int.

You will usually not have to pay any fee to exercise any of your rights. However, IVI may charge a reasonable fee if your request is clearly unfounded, repetitive, or excessive. Alternatively, IVI may refuse to comply with your request in these circumstances.

IVI may also need to request specific information from you to help IVI confirm your identity and ensure you have the right to access your personal data (or to exercise any of your other rights). This is a security measure to ensure that personal data are not disclosed to any person who has no right to receive them. IVI may also contact you to ask for further information in relation to your request to respond more efficiently. IVI will try to respond to all legitimate requests within one calendar month (or earlier in accordance with

applicable laws). Occasionally, it may take IVI longer than one calendar month if your request is particularly complex or you have made multiple requests. In this case, IVI will notify you and keep you updated.

IVI may not accommodate a request to change information if IVI believes this change would violate any law or legal requirement or cause the information to be incorrect.

How long we retain your data

IVI retains personal data only for as long as necessary for the purposes set out in this Notice, including maintaining the website and related services, managing IVI's relationship with users, complying with legal obligations, and establishing, exercising, or defending legal claims.

Retention periods are determined by taking into account the type of data, the purposes for which they are processed, the sensitivity of the data, applicable legal and regulatory requirements, relevant limitation periods for potential legal claims, and our legitimate business needs for record-keeping, security, and audit.

Retention periods include:

- **General and Contact Data**: Managed through Mailchimp and retained for as long as you remain subscribed to our newsletter or mailing lists. If you unsubscribe from a mailing list, limited information, such as your email address, may be retained in Mailchimp's suppression lists to ensure you do not receive further communications. The retention of such information is governed by Mailchimp's Privacy Policy.
- **Server logs**: Retained for up to 180 days for security, troubleshooting, and performance monitoring.
- **Cookies and analytics data**: Retained in accordance with the cookie's duration and IVI's analytics configuration.
- **Inquiries and correspondence**: Retained for as long as needed to respond and follow up, and then for up to seven years for record-keeping and managing potential disputes or audits.

When retention is no longer necessary, IVI will securely delete, anonymize, or otherwise dispose of personal data in accordance with our retention policies and applicable law. Where technical constraints require it, deletion may occur on a rolling schedule.

For more information about retention periods applicable to your data, please contact us at privacy@ivi.int.

International transfers of personal data

IVI is headquartered in the Republic of Korea and has global operations. IVI may therefore send your personal data across international borders to enable us to perform our activities, comply with a legal obligation, or where IVI has a legitimate interest in so doing.

In all cases, IVI will ensure that personal data are protected to appropriate standards and will comply with applicable cross-border personal data transfer requirements under applicable data privacy and protection laws. For example:

- **From the Republic of Korea to other countries:** IVI ensures appropriate safeguards through contractual clauses;

- **From the European Economic Area to the Republic of Korea:** Transfers rely on the European Commission's adequacy decision for the Republic of Korea;
- **Other transfers:** Subject to appropriate safeguards, including standard contractual clauses or your consent.

Links on IVI's website

IVI's website may contain links to and from the websites of our affiliated companies, partners, and other third parties. If you follow a link to any third-party website, please note that those websites have their own privacy and cookie notices and that IVI does not accept responsibility or liability for those policies. Please review those notices before you submit any personal data to such websites.

Changes to IVI's notice

From time to time, IVI will update this Notice as new data protection practices are adopted. Any changes to this Notice will be reflected in the document, and the date will be updated accordingly. IVI recommends you review the Notice from time to time, so you are informed of how IVI processes your personal data.

Complaints

If you are dissatisfied with how IVI has used your personal data, you can contact IVI using the details below. If you are not satisfied with IVI's response, you have the right to raise a complaint with the relevant supervisory authority for data protection matters.

How to contact us

If you have any questions about this Notice or how IVI handles your personal data, please email us at privacy@ivi.int.

Alternatively, you can write to IVI:
International Vaccine Institute
SNU Research Park, 1 Gwanak-ro, Gwanak-gu, Seoul 08826, Republic of Korea
For the attention of the Data Privacy Department.

You can also contact IVI's appointed Data Protection Officer, Heward Mills Ltd, at dpo@hewardmills.com.